

# CERTIFICATE OF SURVEY

BUILDING INSPECTIONS DEPARTMENT  
[www.ci.blaine.mn.us](http://www.ci.blaine.mn.us)



Two (2) copies of a Certificate of Survey prepared and attested by a registered surveyor must be submitted with all building plans for approval by city staff. Surveys not consistent with the approved development and grading plans may be rejected, and will cause delays in processing the permit application. All Certificates of Survey must provide the following information and certification for approval.

## **Certification**

I hereby certify that this is a true and correct representation of a survey of the boundaries of:

Lot \_\_\_\_\_, Block \_\_\_\_\_.

(Legal Description)

and the location of a proposed building(s) as surveyed by me or under by direct supervision

this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
Land Surveyor  
Minnesota Registration # \_\_\_\_\_

## **Information**

1. Scale of drawing and north arrow.
2. Indicate names of abutting streets and right-of-way widths.
3. Dimensions and direction of all lot lines.
4. Dimensions and locations of all easements as shown on record plat, or any others known.
5. Location of all existing buildings on the lot.
6. Location of all existing manholes, hydrants, catch basins, power poles, utility pedestals, fences, curb and gutter or gutter line, water service valves, and storm inlets.
7. Location including front and side yard setback dimensions to buildings located on adjacent lots.

8. Location including front, side yard and rear yard setback dimensions to the proposed structure.
9. Outside dimensions and location of proposed building, including decks, porches, stairways, cants, fireplaces, bay and bow windows and walkouts.
10. Location of stakes established by the surveyor along each side lot line at the proposed front and rear building line. The maintenance of these stakes, once established by the survey, shall be the responsibility of the building permit applicant.
11. Bench mark elevation and description of location.
12. Grade Elevations to mean sea level datum (1929 NGVD) at the following points:
  - a. Existing and proposed at each lot corner.
  - b. Crown of proposed street at each lot line extended, and top of curb.
  - c. Existing and proposed at all major corners of building and at walkouts.
  - d. Proposed lowest floor, garage slab, top of foundation, and all walkout levels.
  - e. Existing group water elevation, if required by the city Engineer's Office.
  - f. The lowest floor elevation shall be no lower than the Regulatory Flood Protection Elevation of four (4) feet above the high water level established by a registered professional engineer, whichever is greater.
  - g. What style of home; split, rambler, full basement, partial, etc.
  - h. Any break in grade on adjoining lots within 25 feet of the property line of the subject lot.
  - i. Existing and proposed elevations at any point along the property line intersected by an adjoining property line.
  - j. The existing grade next to any existing buildings located on the adjacent lots.
13. The proposed disposal of drainage and surface water, indicating direction of surface water drainage by arrows. (MUST BE CONSISTENT WITH APPROVED GRADING AND DEVELOPMENT PLAN)
14. Proposed retaining walls to be constructed as part of the final grading, showing location, top and bottom elevation.
15. Garage must be noted along with driveway location and percent slope. Proposed driveway slopes shall not exceed ten (10) percent nor less than one (1) percent as measured in a straight line from garage slab to top of curb. Driveways shall be not less than three (3) feet from any side property line. Existing elevations, middle of proposed driveway, and at top of curb or edge of road are also required to be shown.
16. Location and water elevation of existing wetlands, storm water basins, streams and lakes within 100' of subject property.
17. Builder's name and surveyor's company name, address and phone number.