

## **REQUEST FOR SECURITY STREET LIGHTING POLICY PROCEDURE AND AGREEMENT FORM**

This form addresses the City of Blaine's Policy and Procedures regarding resident requests for additional street lighting on City right-of-way.

The policy of the City is to provide street intersection lighting only; however, at the discretion of the City Engineer lighting may also be installed at locations of limited sight distances (i.e., along sharp curves). Resident requests for street lighting at any other location will be considered to be a request for security street lighting. This policy is consistent with neighboring community street lighting policies.

On February 7, 1991, the City Council adopted a policy whereby the City would facilitate the installation of security street lighting if the requesting property owners are willing to pay all costs including installation, city administration fees, and ongoing energy charges. Costs and charges will be billed via the regular City utility billing system. Upon sale of the involved property, the seller also agrees to advise the purchaser of this agreement. In addition, each property owner acknowledges that upon the processing of a Special Assessment Search by the City, a notation will be added stating that the property owner does pay for a security street light.

If there is interest in having a security street light installed, please contact the engineering department (phone 763-717-2688) and a determination of actual installation and energy charges will be made for your particular situation. After the costs have been determined, if there is still interest in proceeding with a security street light installation, a complete copy of this agreement will be mailed to you for signatures. All those agreeing to share in the cost of the installation must sign the agreement and the costs will then be prorated among those signing.

**ESTIMATE FOR SECURITY STREET LIGHTING**

STREET LIGHT NO. \_\_\_\_\_

LOCATION: \_\_\_\_\_

1. Installation Fee ..... \$ \_\_\_\_\_  
(see attached utility company statement)

2. Additional Fees ..... \$ \_\_\_\_\_

3. Add Lines 1 and 2, Enter Total ..... \$ \_\_\_\_\_

4. City Administration Charge – Multiply Line 3 by 10% (0.10) and Enter Result ..... \$ \_\_\_\_\_

5. Add Lines 3 and 4, Enter Total ..... \$ \_\_\_\_\_  
**(This is the Total Installation Fee.)**

6. Number of Requesting Parties..... \_\_\_\_\_  
(Must sign agreement form.)

7. Divide Line 5 by Line 6, Enter Result ..... \$ \_\_\_\_\_

8. Divide Line 7 by 8 (2 years @ 4 quarters), Enter Result ..... \$ \_\_\_\_\_  
**(This is the 2-year quarterly installation charge per party.)**

9. Monthly Energy Charge..... \$ \_\_\_\_\_  
(See attached utility company statement.)

10. City Administration Charge – Multiply Line 9 by 10% (0.10), Enter Result ..... \$ \_\_\_\_\_

11. Add Lines 9 and 10, Enter Total ..... \$ \_\_\_\_\_  
**(This is the Total Energy Charge.)**

12. Divide Line 11 by Line 6, Enter Result ..... \$ \_\_\_\_\_

13. Multiply Line 12 by 3 (3 months/quarter), Enter Result..... \$ \_\_\_\_\_  
**(This is the quarterly energy charge per party, subject to rate change.)**

14. Add Line 8 and Line 13, Enter Result..... \$ \_\_\_\_\_  
**(This is the total first 2-year quarterly charge per party.  
After 2 years, energy charges will continue to be billed.)**

**AGREEMENT**

I (we) agree to be billed via the regular city utility bill for installation of security Street Light #\_\_\_\_\_, over two (2) years, per quarter, in the amount \$\_\_\_\_\_.

Enter amount of Line 8

I (we) also agree to be billed via the same bill for ongoing energy charges per quarter in the amount of \$\_\_\_\_\_.\*.

Enter amount of Line 13

Furthermore, I (we) will so inform perspective purchasers that a security street light charge is billed on my utility bill and acknowledge that the City will inform perspective purchasers when a Special Assessment Search is processed by the City of Blaine.

\*Revised when public utility amends energy charge rate.

NOTE: Property owner acknowledges that above fees include a 10% City Administrative Charge.

\_\_\_\_\_  
Name of Property Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address of Property

\_\_\_\_\_  
Name of Property Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address of Property

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