City of Blaine
Parks and Recreation Department
www.blaineparks.com 763-785-6164

PICNIC SHELTER RESERVATION INFORMATION

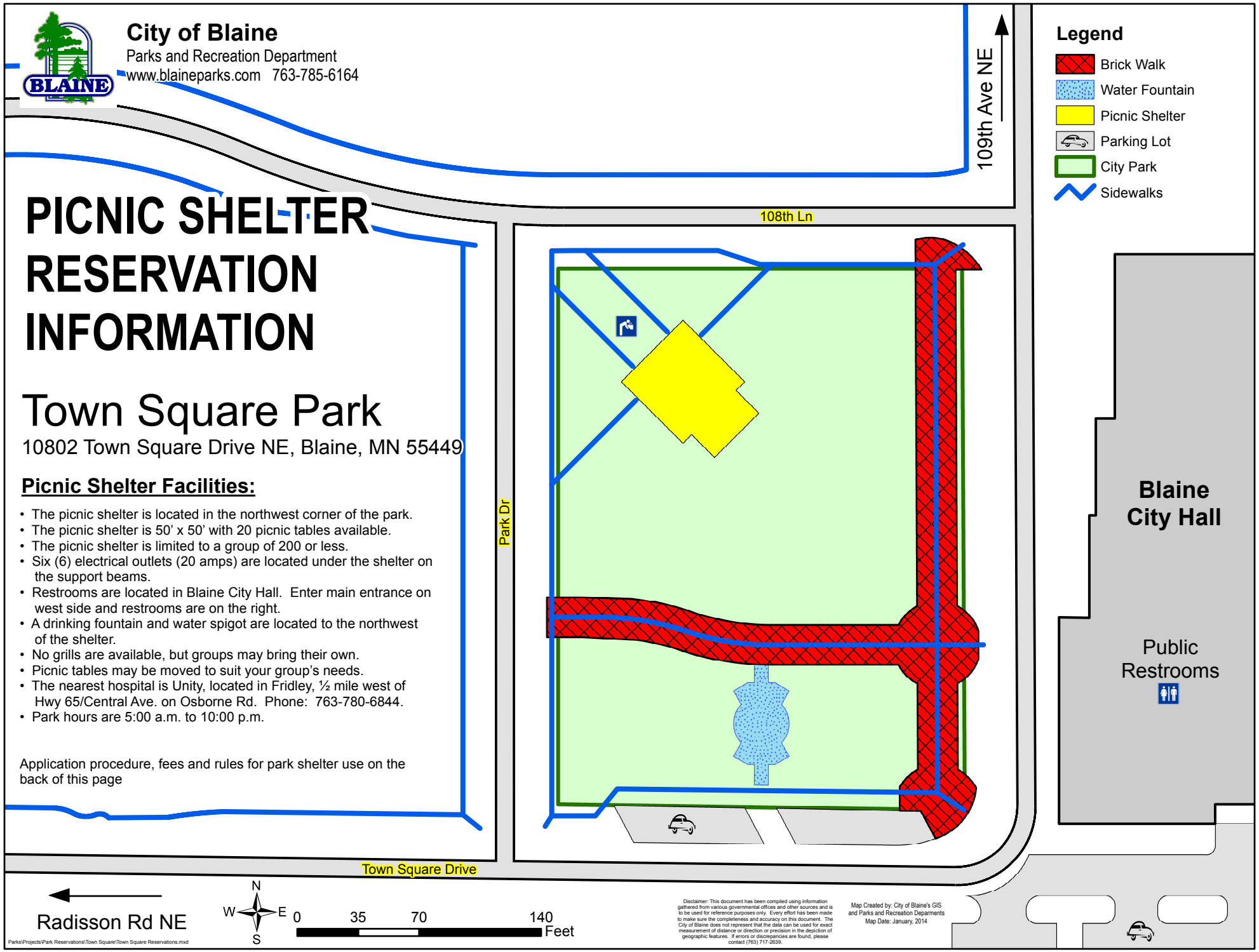
Town Square Park

10802 Town Square Drive NE, Blaine, MN 55449

Picnic Shelter Facilities:

- The picnic shelter is located in the northwest corner of the park.
- The picnic shelter is 50' x 50' with 20 picnic tables available.
- The picnic shelter is limited to a group of 200 or less.
- Six (6) electrical outlets (20 amps) are located under the shelter on the support beams.
- Restrooms are located in Blaine City Hall. Enter main entrance on west side and restrooms are on the right.
- A drinking fountain and water spigot are located to the northwest of the shelter.
- No grills are available, but groups may bring their own.
- Picnic tables may be moved to suit your group's needs.
- The nearest hospital is Unity, located in Fridley, ½ mile west of Hwy 65/Central Ave. on Osborne Rd. Phone: 763-780-6844.
- Park hours are 5:00 a.m. to 10:00 p.m.

Application procedure, fees and rules for park shelter use on the back of this page



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Map Created by: City of Blaine's GIS and Parks and Recreation Deparments
Map Date: January, 2014

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CITY OF BLAINE
PARK & RECREATION DEPARTMENT
10801 Town Square Drive NE, Blaine, MN 55449
763-785-6164 *www.blaineparks.com*

APPLICATION PROCEDURE, FEES AND RULES FOR PARK SHELTER USE
Aquatore Park - Lakeside Commons Park - Town Square Park

Application Procedure and Rental Fees

A facility use application form is available from the Park and Recreation Office or website and must be completed prior to reserving a park shelter. Mail, fax or bring the completed application form to the Park and Recreation Office. A rental fee will apply to picnic shelter reservations at Aquatore, Lakeside Commons and Town Square Parks except for city–based, non-profit groups or organizations including churches, schools and youth athletic associations. Once the application is approved and fees are paid, a reservation permit will be issued that provides the group with exclusive use of the picnic shelter. A group of 100 or more requires a damage deposit and Special Event License. Payment can be cash, check (payable to City of Blaine) or credit card. Please see Park shelter rental fees below.

Park	Type	Resident Fee	Non-Resident Fee
Lakeside Commons	Half Day	$101.77	$133.91
Lakeside Commons	Full Day	$160.69	$192.83
Town Square/Aquatore	Half Day	$ 80.34	$112.48
Town Square/Aquatore	Full Day	$139.26	$171.40

Rules for Park Shelter Use

1. **Vehicle parking permits are required at Lakeside Commons Park during the beach season (June-August). Parking permits are free for Blaine residents with proof of address and $5/day or $25/year for non-residents. Parking permits are available at Lakeside Commons Park or the Park and Recreation Office.**
2. **Park shelter reservations will not be refunded due to inclement weather. A full refund minus a $10 administrative fee will be given with cancellation notice of 14 days or more**.
3. The permit received from the Park and Recreation Office should be with the user when at the facility for proof of reservation. If the shelter is being used by another group, show them the permit and explain it is reserved. If group refuses to leave, please call the non-emergency police dispatch at 763-421-1212.
4. Permit holder assumes all liability for personal injuries that may occur.
5. Areas used must be cleaned and garbage deposited in trash containers after use.
6. Grills are provided at Aquatore and Lakeside Commons Parks only. Portable grills are allowed but must be covered and placed on cement or bituminous surface. Grease or drippings must be cleaned up thoroughly. To ensure that fires are restricted to the grills, or to grills brought in, charcoal must be thoroughly extinguished before dumping in trash containers.
7. Volume on radios, musical instruments, audio systems, etc. must not be operated in a distinctly loud audible manner as to unreasonably disturb the peace, quiet, and comfort of any person nearby *(Ord. No. 97-1645).*
8. No tobacco use within 25 feet of the park shelter, playgrounds, athletic facilities or park buildings as stated in the Administrative Policy for Tobacco Use in City of Blaine Parks.
9. All animals in public parks must be under the control of the owner and owners are responsible for removing waste.
10. Restroom buildings are provided at Aquatore and Lakeside Commons Parks and are open from April to September. Restrooms for Town Square Park are located inside Blaine City Hall.
11. Permit holder must reimburse the city for any damages, loss of assigned City equipment or failure to clean the park shelter areas by direct payment or deducted from the damage deposit.
12. Motor vehicles associated with the park shelter reservation must use designated parking areas.
13. No person shall drink consume or have in their possession any alcoholic beverages in any city park *(Ord. No. 88-104).* A temporary 3.2% malt beverage may only be issued to a club, charitable, religious or non-profit organization *(Ord. No. 07-2136).*
14. The City reserves the right to require evidence of liability insurance by a Certificate of Insurance naming the City of Blaine as an additional insured. Mandatory proof of liability insurance required for but not limited to physically active games, rides, inflatables, or other amusement features.
15. The City reserves the right to cancel a permit when a state of emergency is declared or unsafe conditions exist or utility services are interrupted. In these circumstances, the city assumes NO responsibility for any disruption caused. The city will attempt to notify the permit holder immediately if cancellation is necessary.
16. The City reserves the right to disapprove or cancel a reservation for failure to abide by the Rules for Park Shelter Use.
17. The City reserves the right to withhold a reservation permit until the applicant obtains and submits all permits, licenses and fees required for the park shelter reservation.

BLAINE PARK AND RECREATION DEPARTMENT
10801 Town Square Drive, Blaine, MN 55449
Phone: 763-785-6164 or Fax: 763-785-6191 *www.blaineparks.com*

PARK SHELTER USE APPLICATION FORM

Applicant/Contact Name: _____

Address: _____ City:_____ Zip: _____

Phone #1:_____ Phone #2:_____Email _____

Organization Name (if applicable):_____

Organization Address: _____ City:_____Zip:_____

Facility requested:

___Aquatore Park West (9191 Lincoln Street)

___Aquatore Park East (9191 Lincoln Street)

___Town Square Park (10802 Town Square Drive)

___Lakeside Commons Park* (3020 Lakes Parkway)

**Parking pass required when beach is open.*
See back for fee schedule.

Date requested:_____

Time slot requested:

_____9:00 am – 2:00 pm

_____3:00 pm – 8:00 pm

_____9:00 am – 10:00 pm

Estimated Attendance:_____

Payment Information: Cash _____ Check# _____ Credit Card: *VISA* ___ *MC* ___ *Discover* ___

Credit Card #:_____Exp. Date: _____ Signature:_____

APPLICANT'S RESPONSIBILITY

I have reviewed the rules, regulations and ordinances governing the use of this application and facilities. I understand these items, including cancellation procedures, liabilities and responsibilities assumed by me. I understand I am assuming full responsibility for the park facility I am requesting, even if I represent an organization. I understand this is only an application for use providing me with no assumed or implied rights for use until written approval is received.

Specifically and without limiting the generality of the foregoing, the undersigned hereby agrees to save, defend and hold harmless the City for any damages to City personnel, facilities, equipment of other City property, or to the property and/or person or any third party, resulting from the use herein applied for. The undersigned understands the City will not be liable for damage to property of any person participating in activities applied for herein, nor shall it be liable for death or injury of any such person occurring in result from use of the facilities as applied for herein.

In accordance with the Minnesota Government Data Practices Act, the City of Blaine hereby informs you that some or all information you are asked to provide is classified as private. Private data is available to you and to the City staff who require it in the performance of their duties, but not to the public. The remainder of the information, including telephone numbers, is classified as public, and is available to the public. This information will be used to process your application request or permit. You may choose to withhold this information, however if you do, the City of Blaine may not be able to process your application request or permit.

Signature of Applicant/Contact Person:_____Date:_____

OFFICE USE ONLY
Date: _____Received By: _____ Half Day Rate:_____ Full Day Rate:_____

Proof of Liability Insurance: Y N Deposit Fee: $_____ License Fee: $_____ Permit Issued Y N

FEE SCHEDULE

Picnic shelter facility rental fees are applied to individuals, groups, organizations and businesses for reserving exclusive use of park facilities as outlined in the Administrative Policy for Community Use of Park Facilities.

Aquatore Park:

Resident Half Day	$ 80.34
Resident Full Day	$139.26
Non-Resident Half Day	$112.48
Non-Resident Full Day	$171.40

Town Square Park:

Resident Half Day	$ 80.34
Resident Full Day	$139.26
Non-Resident Half Day	$112.48
Non-Resident Full Day	$171.40

Lakeside Commons Park:**

Resident Half Day	$101.77
Resident Full Day	$160.69
Non-Resident Half Day	$133.91
Non-Resident Full Day	$192.83

**During the beach season, there is a $5.00/car daily parking fee at Lakeside Commons Park for all non-residents.

Groups of 100 or more are required to pay a refundable Special Event Deposit Fee of $250 and a non-refundable Special Event License Fee of $25.

*Fees include .07125 sales tax.