



**FACILITY USE APPLICATION FORM**

Applicant/Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ Email \_\_\_\_\_

Organization Name (if applicable): \_\_\_\_\_  Profit  Non-Profit

Organization Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Type of Use (i.e. picnic/reunion/game/tourn) \_\_\_\_\_

Check facility(s) to be reserved:

**PICNIC SHELTERS:**

- Aquatore Park West
- Aquatore Park East
- Town Square Park
- Lakeside Commons Park\*
- Other facility: \_\_\_\_\_

**PARK BUILDINGS:**

- Blaine Baseball Complex
- Sunnyside Park
- Lexington Athletic Complex
- Other \_\_\_\_\_

**ATHLETIC FACILITIES:**

- Blaine Soccer Complex Field(s) \_\_\_\_\_
- Blaine Baseball Complex Field(s) 1 2 3 4 5 6
- Airport Park Softball Field(s) 1 2 3 4
- Aquatore Park Softball Field(s) 1 2 3
- Peterson Park Fields No, So, East, West
- Lexington Athletic Complex Field(s) \_\_\_\_\_

*\*Parking pass required when beach is open: early June through Labor Day*

Estimated Attendance \_\_\_\_\_

**For picnic shelters only:** Date: \_\_\_\_\_ Time:  9 am – 2 pm  3 pm – 8 pm  9 am – 10 pm

**For buildings and fields only:**

Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Date \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Does your event include any of the following?

- |   |   |   |
|---|---|---|
| Amplified music .....   | Y | N |
| Serving or sale of alcohol .....                                  | Y | N |
| Use of a tent, canopy, or other temporary structure .....         | Y | N |
| Tournament or race .....  | Y | N |
| Use of inflatables or amusement rides .....                       | Y | N |
| Animals for show, display, or tricks .....                        | Y | N |
| Burning of logs, charcoal, or fire outside of a grill .....       | Y | N |
| Selling of any food, goods, or services .....                     | Y | N |
| Registration or participation fees .....                          | Y | N |
| Gambling of any nature including bingo, raffles, & pulltabs ..... | Y | N |
| Fundraising of any nature .....                                   | Y | N |

**APPLICANT'S RESPONSIBILITY**

I have reviewed the rules, regulations and ordinances governing the use of this application and facilities. I understand these items, including cancellation procedures, liabilities and responsibilities assumed by me. I understand I am assuming full responsibility for the park facility I am requesting, even if I represent an organization. I understand this is only an application for use providing me with no assumed or implied rights for use until written approval is received.

Specifically and without limiting the generality of the foregoing, the undersigned hereby agrees to save, defend and hold harmless the City for any damages to City personnel, facilities, equipment of other City property, or to the property and/or person or any third party, resulting from the use herein applied for. The undersigned understands the City will not be liable for damage to property of any person participating in activities applied for herein, nor shall it be liable for death or injury of any such person occurring in result from use of the facilities as applied for herein.

In accordance with the Minnesota Government Data Practices Act, the City of Blaine hereby informs you that some or all information you are asked to provide is classified as private. Private data is available to you and to the City staff who require it in the performance of their duties, but not to the public. The remainder of the information, including telephone numbers, is classified as public, and is available to the public. This information will be used to process your application request or permit. You may choose to withhold this information, however if you do, the City of Blaine may not be able to process your application request or permit.

Signature of Applicant/Contact Person: \_\_\_\_\_ Date: \_\_\_\_\_

**Fees** (sales tax will be added to these fees)

| Park   | Type      | Resident Fee | Non-Resident Fee |
|--|-----------|--------------|------------------|
| Lakeside Commons                             | Half Day  | \$95         | \$125            |
| Lakeside Commons                             | Full Day  | \$150        | \$180            |
| Lakeside Commons Parking                     | Per Day   | Free         | \$5              |
| Lakeside Commons Parking                     | Season    | Free         | \$25             |
| Lakeside Commons<br><i>(off season only)</i> | Full Park | \$450        | \$500            |
| Town Square/Aquatore                         | Half Day  | \$75         | \$105            |
| Town Square/Aquatore                         | Full Day  | \$130        | \$160            |
| Town Square/Aquatore                         | Full Park | \$450        | \$500            |
| Field/Rink/Court                             | Per hour  | \$30         | \$35             |
| Field/Rink/Court                             | Per Day   | \$125        | \$150            |
| Field Lighting                               | Per hour  | \$40         | \$40             |
| Rink/Court Lighting                          | per hour  | \$30         | \$30             |
| Park Building                                | Per hour  | \$25         | \$30             |

Payment Information: Cash  Check# \_\_\_\_\_ Credit Card: VISA  MC  Discover

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Signature: \_\_\_\_\_

|   |                                       |                               |  |
|---|---------------------------------------|-------------------------------|--|
| <b>OFFICE USE ONLY</b>                          |                                       |                               |  |
| Date: _____                                     | Received By: _____                    | Total Hours/Days _____        | X Rental Rate \$ _____ = Amount Due \$ _____ |
| Proof of Liability Insurance: Y N               | Deposit Amount (if required) \$ _____ | Permit Issued Y N             |  |
| Referred to City Clerk for Special Event Permit | Y N                                   |                               |  |
| Card/Key #/Letter: _____                        | Date Card/Key Issued: _____           | Date Card/Key Returned: _____ | Card/Key Deposit \$ _____                    |