

# BUILDING PERMIT APPLICATION RESIDENTIAL – NEW HOME

BUILDING INSPECTIONS DEPARTMENT  
[www.ci.blaine.mn.us](http://www.ci.blaine.mn.us)



SITE ADDRESS \_\_\_\_\_

LEGAL DESCRIPTION: LOT \_\_\_\_\_ BLOCK \_\_\_\_\_ ADDITION \_\_\_\_\_

OWNER \_\_\_\_\_ PHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_ EMAIL \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ LICENSE # \_\_\_\_\_  
ADDRESS \_\_\_\_\_ EMAIL \_\_\_\_\_  
PHONE # \_\_\_\_\_ FAX # \_\_\_\_\_ CELL # \_\_\_\_\_

## REQUIRED SUBMITTALS

**YES**

- TWO COPIES OF THE BUILDING PLAN \_\_\_\_\_
- TWO COPIES OF THE CERTIFICATE OF SURVEY (**TO SCALE**) \_\_\_\_\_
- COMPLETED SUB-CONTRACTOR LIST \_\_\_\_\_
- COMPLETED ENERGY CODE COMPLIANCE CERTIFICATE \_\_\_\_\_
- U-FACTORS OF EACH WINDOW & DOOR INCLUDED ON PLAN (SPECIFIC TO EACH LOCATION) \_\_\_\_\_
- STC RATINGS OF EACH WINDOW & DOOR INCLUDED (IF DEVELOPMENT REQUIRES THIS) \_\_\_\_\_
- RADON MITIGATION DESIGN & MATERIALS SHOWN ON PLANS \_\_\_\_\_
- BRACED WALL PANEL DETAILS AND METHODS FOR THE ENTIRE STRUCTURE PROVIDED ON PLANS INCLUDING SHEATHING TYPE, FASTENING METHOD, AND SPECIFIC LOCATIONS OF BRACING UNITS \_\_\_\_\_
- SITE OR MODEL SPECIFIC STRUCTURAL ENGINEER'S DESIGN FOR CANTILEVERED SILL PLATES \_\_\_\_\_
- NOTE ON PLAN OF WATER-PROOFING, OR EXACT TYPE OF FULL-WIDTH CLOSED-CELL MATERIAL, BEING APPLIED BETWEEN THE SILL PLATE AND THE TOP OF THE FOUNDATION WALL \_\_\_\_\_

SEPTIC SYSTEM DESIGN (SEPTIC PERMIT REQUIRED PRIOR TO HOME PERMIT) **YES** **N/A**

### ARE THERE TREES ON THE BUILDING SITE?

**-IF YES, A FORESTRY EVALUATION MUST BE INCLUDED IN THIS SUBMITTAL**

**-IF YES, CONTRACTOR MUST ALSO SUBMIT THE FORESTRY EVALUATION TO CITY FORESTER**

**TREE FENCE and SITE INSPECTION required prior to issuance of Building Permit. Call or Email CITY FORESTER – 763-717-2660 [mshippee@ci.blaine.mn.us](mailto:mshippee@ci.blaine.mn.us) for inspection. (Inspection requires 48-hour notice.)**

Tree Preservation Sign and tree preservation fence are required on-site.

-The Forestry Evaluation is required if there are clumps of trees or trees 8" in diameter or larger within fifty feet of all construction activity (such as house pad, driveway, septic system, or storage area of building materials).

-Refer to the Tree Preservation handout for more information.

\_\_\_\_\_  
**Applicant's Signature** **Applicant's Printed Name** **Date**

\_\_\_\_\_  
**ENG. DEPT APPROVAL OF SURVEY** \_\_\_\_\_ **/ PLANNING DEPT APPROVAL** \_\_\_\_\_  
STAFF DATE STAFF DATE

FORESTRY DEPT APPROVAL \_\_\_\_\_  
STAFF DATE

\*MINIMUM REQUIRED PLANTINGS: Total Trees: \_\_\_\_\_ Total Shrubs: \_\_\_\_\_  
Locations: Front Yard \_\_\_\_\_ (Required) Remaining Reforestation Trees: \_\_\_\_\_ (Rear, Side, Front Yard – must conform to Blaine Ordinance.)